

# TRAINING MODULE ON CORRECTION OF RoR & MAPs

(A Training Module for Capacity Building of Vasundhara Staff Members on Forest Rights Act)



Developed By



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## **I. Background:**

In 2006, the Indian Parliament enacted The Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006, which is crucial to the rights of millions of tribals and other traditional forest dwellers in different parts of our country as it provides for the restitution of deprived forest rights across India, including both individual rights to cultivated land over forest land with their tenure security and community rights over common property resources as well as traditional forest management practices. The law vests a number of rights over forest lands with forest dependent Scheduled Tribes (STs) and Other Traditional Forest Dwellers (OTFDs), including individual rights over forest lands which subsequently would be incorporated with the revenue records and the titleholders will be supplied with the certified RoR copy. According to Rule 8 (f) of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Amendment Rules 2012 the District Level Committee shall issue directions for incorporation of the forest rights in the relevant government records including records of rights and according to Rule 8 (g) the said committee shall ensure publication of the record of forest rights as may be finalized.

The Government of Odisha has taken majors to implement the above said provisions of the Rules and issued circulars and orders for demarcation and RoR correction time and again, and issued sets of guidelines for RoR correction. According to the report shared by the Scheduled Tribes and Scheduled Caste Development Department, Govt. of Odisha, demarcation has been done for the land of 2,82,639 titleholders and RoR correction made for 1,37,757 titleholders out of total 4,21,053 titleholders in Odisha as of 30<sup>th</sup> September 2018. It refers 67.13% of title have been demarcated and 32.72% of RoR have been corrected in Odisha till that day. Mayurbhanj, Sambalpur, Kandhamal, Malkangiri, Rayagada, Anugul, Boudh, Jajpur, Kendrapada, Khurhdistricts have almost completed the demarcation whereas Gajapati, Bhadrak, Bolangir, Dhenkanal, Jharsuguda, and Kalahandi have done 100% demarcation. At the same time, Cuttack, Jagatsinghpur, and Puri districts have not yet started the process. In regards of RoR correction, Mayurbhanj and Kandhamal have completed around 80% of RoR correction whereas other districts are very low in progress. The reason behind this diverse status of the progress is not clear. But it is clear that there is lack of awareness among the implementing officials on the guidelines related to RoR and map correction circulated by the R&DM deptt. Also the titleholders, FRC members and Gram Sabha members have less awareness that they have rights to have a certified copy of rights of records from the DLC.

## **II. Objective & Overview of the training:**

The training module is intended to strengthen and sharpen the knowledge of the Vasundhara internal staff members on the provisions of the Forest Rights Act 2006 and Amendment Rules 2012 related to correction of records of rights and supply the certified copy of the RoR to the title recipients. It focuses on the process described in the guidelines for correction of RoR and maps over the revenue forest land where the rights has recognized under FRA 2006. It will also clarify the role of forest department in regards of maintaining a permanent register by the Divisional Forest Officers to record the rights of the titleholders under FRA.

This will be a hand tool for the members involved in facilitating the Forest Rights Act 2006 in the field.

The objective of the module is to sharpen the understanding on the following aspects:

- a) Strengthen the capacity of our team members to facilitate the process of demarcation and RoR correction in the operational areas
- b) Understand the roles and responsibilities of the different stakeholders involved in the process.
- c) Capacitate the team members to extend guidance to the implementing officials at tahasil level.
- d) Prepare an action plan with the consent of all the team members.

### III. Relevance:

Vasundhara has been working to secure the land rights of the forest dependant individuals as well as communities. FRA has created a scope to provide the tenure security and to secure the rights of the vulnerable women and in tribal areas of Odisha. According to Rule 8(f) of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Amendment Rules 2012 the District Level Committee shall issue directions for incorporation of the forest rights in the relevant government records including record of rights. According to Rule 8(g) of the same Rules the District Level Committee shall ensure publication of the records of forest rights as may be finalized. Therefore, the implementation of the Act will come to end only when the forest dwellers will get rights of records over their individual and community rights.

### III. Time Frame:

The module is designed keeping in view for one day training programme which includes in-house critical discussion. The training programme will include open session for sharing of experiences from the field as well as to understand various provisions and processes of FRA implementation.

Altogether 7 hours of time is required over one day which includes refreshment times i.e. Tea & Lunch breaks.

### IV. Target Group:

This training module is prepared exclusively for capacity building of Team Members of Vasundhara on Correction of RoR and Maps.

### V. Training Schedule:

Schedule of the Training

Training Sessions	Topics for discussion	Time Period	Total Time (in minutes)
<b>Session-I</b>			
<b>Introduction Session</b>	<ul style="list-style-type: none"> <li>• Welcome Address</li> <li>• Objective of the training</li> </ul>	10.00 am to 10.15 am	15
<b>Context Setting</b>	<ul style="list-style-type: none"> <li>• Expectation assessment</li> <li>• Setting up of final agenda</li> </ul>	10.15 am to 10.45 am	30
<b>Provisions in the Act &amp; Rules</b>	<ul style="list-style-type: none"> <li>• Provisions of correction of Records of rights</li> <li>• Relevance of RoR correction</li> </ul>	10.45 am to 11.00 am	15
<b>Tea / coffee Break</b>		11 am to 11.10 am	10
<b>Guidelines for RoR &amp; Map correction</b>	<ul style="list-style-type: none"> <li>• Basic features of Guidelines</li> <li>• Comparison of old and new guidelines</li> </ul>	11.10 am to 11.40pm	30

**Schedule of the Training**

Training Sessions	Topics for discussion	Time Period	Total Time (in minutes)
<b>Process of IFR RoR and Map correction</b>	<ul style="list-style-type: none"> <li>• Role of different officials</li> <li>• Required instruction and documents to initiate the process.</li> <li>• Upload in bhulekh website</li> <li>• Map upload in Bhunaksa website</li> </ul>	11.40am to 12.30pm	50
<b>Process of CFR RoR and Map correction</b>	<ul style="list-style-type: none"> <li>• Role of different officials</li> <li>• Required instruction and documents to initiate the process.</li> <li>• Upload in bhulekh website</li> <li>• Map upload in Bhunaksa website</li> </ul>	12.30am to 1.15pm	45
<b>Open Session</b>	<ul style="list-style-type: none"> <li>• Question and answers</li> </ul>	1.15pm to 1.30pm	15
<b>Lunch Breaks</b>		1.30 pm to 2.15pm	45
<b>Session-II</b>			
<b>Provisions of Rules on Demarcation</b>	<ul style="list-style-type: none"> <li>• Introduction of Rules on the provisions of demarcation</li> <li>• Involvement of Community people through Gram Sabha</li> </ul>	2.15pm to 2.45pm	30
<b>Role of Gram Sabha in Demarcation Process</b>	<ul style="list-style-type: none"> <li>• Role of Gram Sabha</li> <li>• Involvement of women members</li> </ul>	2.45pm to 3.15pm	30
<b>Tea Break</b>		3.15pm to 3.30 pm	15
<b>Name of Women in RoR</b>	<ul style="list-style-type: none"> <li>• Provisions in Act and Rules</li> <li>• Joint titling</li> </ul>	3.30pm to 4.00pm	30
<b>Maintenance of Permanent Register by DFO</b>	<ul style="list-style-type: none"> <li>• Circulars issued Forest and Environment Deptt.</li> <li>• Proforma for register</li> </ul>	4.00 pm to 4.30 pm	30
<b>Feedback, Action plan &amp; Valedictory</b>	<ul style="list-style-type: none"> <li>• Feedback from the participants and Plan of Action</li> </ul>	4.30pm to 5.00 pm	30

**A. Session-I of the Day**

**A.1. Introduction**

Topics to be covered	Introduction Session
Time Frame	15 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards to invite expectations from the participants</li> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Provide summary information about the purpose, content and flow of the training</li> </ul>

	<ul style="list-style-type: none"> <li>• Know each other</li> <li>• Participant understand the objectives and expected results of the training</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Objectives of the workshop stated and understood</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Welcome by the Organizer – 10 minutes</li> <li>• Sharing of the objective – 5 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Communicating the training agenda</li> <li>• Introducing contents of Training Program</li> </ul>	

## A.2. Context Setting

Topics to be covered	Context Setting
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards to invite expectations from the participants</li> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Develop the understanding various issues on demarcation and RoR correction in the concerned areas.</li> <li>• Setting up ground rules</li> <li>• Collect participants' expectation which can act as pre training need assessment and offer guidance to facilitators.</li> <li>• Know the issues of the area</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Setting the context of the training</li> <li>• List the field level implementing issues which will be a base line for the training.</li> <li>• List of expectations are captured and baseline of the training is set</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Sharing of implementation Issues – 10 minutes</li> <li>• Collection of participant's expectation- 15 minutes</li> <li>• Setting up context- 5 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Identifying the field level issues</li> <li>• Setting the topics for the training</li> </ul>	

## A.3. Provisions of FRA regarding RoR Correction:

Topics to be covered	Provision of FRA regarding RoR Correction
Time Frame	15 minutes
Lead Responsibility	Experts on FRA
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards to invite expectations from the participants</li> <li>• Sketch</li> </ul>

Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Internalize the provisions of the Act and Rules regarding demarcation and RoR correction.</li> <li>• Provide brief overview of related sections and sub-sections.</li> <li>• Conceptualize the relevance of demarcation and RoR correction within the participants.</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• The participants understood the relevance of demarcation and RoR correction</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Provide brief overview of related sections and sub-sections– 15 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Key aspects of FRA enactment</li> <li>• Conceptualize the provisions and bring a clarity why this is relevant.</li> </ul>	

#### A.4. Guidelines for RoR & Map Correction

Topics to be covered	<ul style="list-style-type: none"> <li>• Basic features of Guidelines in old and new guidelines</li> <li>• Process of Demarcation and RoR correction.</li> </ul>
Time Frame	30 minutes
Lead Responsibility	Training Facilitator / Experts
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Introduce the salient features of the guidelines</li> <li>• Building common understanding on concept and process</li> <li>• Informing about creation of new khata and plots in the RoR.</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• The content and salient features of guidelines is shared and understood</li> <li>• Common understanding on creation of new khata and plots brought within the participants.</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Power point presentation-15 minutes</li> <li>• Question and answer- 10 minutes</li> <li>• Concluding remarks by the facilitator-5 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• There are two guidelines issued by R&amp;DM Deptt.</li> <li>• Rights are heritable but not transferrable or alienable.</li> <li>• Rights to be recorded jointly in the name of both the spouses. In case of households headed by single heads, title deed shall be in the name of the single head whether male or female.</li> </ul>	

#### A.5. Process of IFR RoR & Map Correction

Topics to be covered	Process of RoR and Map correction of IFR titles
Time Frame	50 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Provide the concept of process of RoR and map correction.</li> <li>• Develop clarity on roles, responsibilities and functions of the mandated institutions under the law</li> <li>• Role and functions of relevant government officials and other actors</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Developed understanding of the process of RoR and map correction.</li> </ul>

	<ul style="list-style-type: none"> <li>• Clarity on roles and functions of relevant authorities, functionaries and complementing actors.</li> <li>• Clear understanding on joint titling of the RoR.</li> </ul>
<b>Format &amp; Timing</b>	<ul style="list-style-type: none"> <li>• PowerPoint presentation- 25 minutes</li> <li>• Group discussion and clarification- 25 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• DLC will initiate the process.</li> <li>• Tahasildar is only authority to pass the order for RoR correction.</li> <li>• New khata will be created.</li> <li>• The khata will be the govt. khata.</li> </ul>	

### A.6. Process of CFR RoR & Map Correction

Topics to be covered	Process of RoR and Map correction of CFR titles
Time Frame	45 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Provide the concept of process of RoR and map correction.</li> <li>• Develop clarity on roles, responsibilities and functions of the mandated institutions under the law</li> <li>• Role and functions of relevant government officials and other actors</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Developed understanding of the process of RoR and map correction.</li> <li>• Clarity on roles and functions of relevant authorities, functionaries and complementing actors.</li> <li>• Clear understanding on joint titling of the RoR.</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• PowerPoint presentation- 25 minutes</li> <li>• Group discussion and clarification- 20 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• DLC will initiate the process.</li> <li>• Tahasildar is only authority to pass the order for RoR correction.</li> <li>• New khata will be created.</li> <li>• The khata will be the govt. khata.</li> </ul>	

## B. Session-II of the Day

### B.1. Provisions of Rules on Demarcation

Topics to be covered	Provisions of Rules on Demarcation
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> </ul>



	<ul style="list-style-type: none"> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Understand the Rules on the provisions of demarcation</li> <li>• Community involvement in the process of demarcation.</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Experienced the need of demarcation.</li> <li>• Knew the stakeholders would be present at the time of demarcation.</li> <li>• Capacitated the participants to facilitate demarcation processes</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• PowerPoint presentation – 15 minutes</li> <li>• Group discussion – 15 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Develop the knowledge on provisions regarding demarcation</li> <li>• Role of Gram Sabha is more vital in the process.</li> <li>• Involvement of revenue, forest and welfare deptt in the process</li> </ul>	

### B.2. Role of Gram Sabha in Demarcation Process

Topics to be covered	Role of Gram Sabha in Demarcation Process
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• White Board &amp; Marker</li> <li>• Sketch</li> <li>• PPT on the processes</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• Understand the role of Gram Sabha in the process.</li> <li>• Develop the knowledge on the various processes and roles of the different officials involved in the process and what is their responsibility towards smooth functioning of Gram Sabha.</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Capacitated the team to follow up the involvement of Gram Sabha.</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• PowerPoint presentation : 10 minutes</li> <li>• Discussion and feedbacks : 20 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Involvement of Gram Sabha members.</li> <li>• Responsibility of govt authorities towards functioning of Gram Sabha.</li> </ul>	

### B.3 Name of Women in RoR

Topics to be covered	<ul style="list-style-type: none"> <li>• Diversion of forest land for developmental purposes</li> </ul>
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards to invite expectations from the participants</li> </ul>

	<ul style="list-style-type: none"> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• To develop clarity on the joint titling</li> <li>• To strengthen on women land rights.</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Participants are clear about joint titling.</li> <li>• Participants have the clear understanding of women land rights.</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Presentation of provisions – 15 minutes</li> <li>• Open house discussion – 15 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Joint titling gives the tenure security to a woman.</li> <li>• Women can better use of the land rights.</li> </ul>	

#### B.4 Maintenance of Permanent Register by DFO

Topics to be covered	Maintenance of Permanent Register by DFO
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• Power point</li> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards to invite expectations from the participants</li> <li>• Sketch</li> </ul>
Session Purpose & Learning Objectives	<ul style="list-style-type: none"> <li>• To develop clarity on the circulars issued by PCCF to all DFOs regarding maintenance of permanent register</li> </ul>
Session Output	<ul style="list-style-type: none"> <li>• Participants understood the need of maintenance of permanent register by the forest department.</li> </ul>
Format & Timing	<ul style="list-style-type: none"> <li>• Presentation– 15 minutes</li> <li>• Open house discussion – 15 minutes</li> </ul>
<b>Key Messages:</b> <ul style="list-style-type: none"> <li>• Maintenance of permanent register by the forest department.</li> <li>• Titleholders received certified copy from forest department.</li> </ul>	

#### B.5. Feedback, Plan of Action & Valedictory

Topics to be covered	Feedback & Plan of Action
Time Frame	30 minutes
Lead Responsibility	Training Facilitator
Materials & Equipment required	<ul style="list-style-type: none"> <li>• White board &amp; Marker</li> <li>• Flip Chart</li> <li>• Flip cards</li> <li>• Sketch</li> </ul>

Session Purpose & Learning Objectives	<ul style="list-style-type: none"><li>• Feedbacks to improve the quality of the training</li><li>• Prepare a workable plan of action involving all the team members</li></ul>
Session Output	<ul style="list-style-type: none"><li>• Feedbacks from the members for betterment of the training on FRA</li><li>• Prepared a workable plan to facilitate the processes of RoR and Map correction.</li></ul>
Format & Timing	<ul style="list-style-type: none"><li>• Feedbacks: 10 minutes</li><li>• Action Plan – 20minutes</li></ul>
<b>Key Messages:</b> <ul style="list-style-type: none"><li>• The team members will prepare an action plan to facilitate the process in their concerned areas.</li></ul>	