

By Fax/ E-Mail

**GOVERNMENT OF ODISHA
ST & SC DEVELOPMENT DEPARTMENT**

No. 17015/SSD.,
TD-II -75/2015

Dated, Bhubaneswar the 22nd August, 2015.

From

Sri Raj Kishore Das.
Asst. Director (H.qrs.)

To,


All Collectors,
All PA, ITDAs,
Sub-Collectors, Nuapada, Deogarh, Pallahara, Ganjam,
All DWOs,
All Special Officers of Micro Projects,
BDOs of the concerned Micro Project as per the list.

Sub:- Proceedings of the Video Conference on various issues of ST & SC Development Department held on 06.08.2015 through OSWAN system.

Madam/ Sir,

In enclosing herewith the proceedings of the Video Conference held on 06.08.2015 under the Chairmanship of the Commissioner-cum-Secretary, ST & SC Development, Minorities and Backward Classes Welfare Department, I am directed to request you to initiate necessary action as per the instructions contained therein and furnish the action taken report to this Department for needful action at this end.

Yours faithfully,


22/8/15
Asst. Director (H.qrs.)

**PROCEEDINGS OF THE VIDEO CONFERENCE WITH COLLECTORS, PA ITDAs,
SUB COLLECTORS, DWOs & SPECIAL OFFICERS OF MICRO PROJECTS HELD
ON 06.08.2015**

A review meeting through Video conferencing with Collectors, PA ITDAs, Sub Collectors, DWOs and Special Officers of Micro projects was held under the Chairmanship of Commissioner-cum-Secretary ST&SC Development, Minorities and Backward Classes Welfare Department on Dt. 6.08.2015 on 10:30 am at OCAC video conference hall, Bhubaneswar. The meeting was held to review the progress of different welfare schemes for development of the ST, SC & Minority communities.

At the onset, Commissioner-cum-Secretary welcomed all the participants and gave an overview on the priority areas of the Department. Thereafter the review was undertaken agenda wise.

Safety and Security of students in residential schools

- i. All Collectors should review and ensure that the safety & security measures are put in place in all schools/ hostels based on the guidelines and standard operating protocols issued by the Government.
- ii. Training, orientation of all HMs, Assistant Superintendents and mentor teachers should be undertaken on standard operating protocols and safeguards should be conducted regularly. The DWOs should review the safety and security issues of all schools during the monthly review meetings of the HMs and WEOs.
- iii. All district Collectors had earlier communicated that only lady CCAs and Asst. Superintendents are deployed in Girls Hostels. This needs to be monitored and ensured. Further it should be ensured that the Assistant Superintendents are staying in the respective schools.
- iv. Teachers who are given Trainings on Life Skills Education in collaboration with UNFPA and SCSTRTI are mandated to create awareness and sensitise the students

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about the standard operating protocols of the hostels. This should be reviewed regularly.

- v. ANMs should visit all schools every fortnight and make necessary health assessment of the students with priority to girl students. The tour program and the school visits conducted by the ANMs should be properly monitored and DWOs should make surprise visit to check the performance of the ANMs. It was observed that the ANMs engaged in Ganjam, Kalahandi, Malkangiri and Nuapada are not visiting the schools regularly. The matter should be reviewed every month by the DWO and those ANMs, who are not visiting the schools, should be given notice, and they should be disengaged.
- vi. There are many sanctioned posts of school ANMs vacant in the districts. All Collectors should discuss this with the CDMOs and ensure that all vacant posts of ANMs are filled up.
- vii. The Block level Medical Officers generally conduct a monthly meeting of the ANMs engaged by the H&FW Department. Collectors should discuss with the CDMO and direct all the ANMs attached to SSD Schools to attend these monthly meeting with the Block level Medical Officers. This will enable convergence of medicine supplies to school ANMs and easy referral of students to PHC & CHCs.
- viii. In order to have a close monitoring of the student boarders, each teacher in the school should be allotted a specific number of students who will act as their mentor. The mentor teachers should interact with their respective boarders on a daily basis and identify any specific issues like health/ abuse etc and report the matter.
- ix. Compulsory monthly school visits by the field officers to all the residential Schools so that major issues/ problems can be brought to the noticed of the district administration. All the WEOs are mandated to visit all the schools within their jurisdiction, while the other officers like DWOs, ADWOs, D.I. of Schools (SD), PA ITDAs etc are to visit at least 5 schools every month. Collector may designate an officer who will identify the defaulter DWOs, ADWOs, D.I. of Schools (SD), PA ITDAs and report the same to initiate appropriate action.



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- x. Matron recruitment process needs to be completed before 25th of August, 2015. In order to get wide publicity, methods like mike announcements, publicity in GP, Block offices, weekly markets etc should be adopted, to ensure participation of local candidates in the selection process.
- xi. It should be ensured that all residential schools managed by the ST&SC Development Department which are having girl's hostels shall be given matrons on priority. Thereafter based on the number of girl boarders available in each school, additional matrons should be provided.
- xii. The sanction order of additional matrons is being communicated to some districts. The same may be advertised along with existing vacancies in matrons. In the recruitment process for Matrons, the district should be considered as base unit of recruitment instead of GP or Block.

Progress on construction of 100 seater Hostels

- i. All hostel buildings sanctioned during 2009-10 should be completed by 31st August'2015. Districts like Gajapati, Kandhamal, Malkangiri, Nuapada, and Sambalpur have large no. of hostels sanctioned during 2009-10, and are yet to be completed.
- ii. The incomplete hostels sanctioned during 2010-11, 2011-12 should be completed by September 2015; while the hostels sanctioned during 2013-14 should be completed by December 2015.
- iii. Fortnightly review at district level should be done to ensure timely completion of incomplete hostels.
- iv. A large number of hostels where the civil works are completed are put to use due to many pending finishing works like electricity connections, plumbing works etc. All PA ITDAs and other implementing agencies in the districts should ensure that all such hostels should be made ready by August 2015. The respective DWOs should ensure that these hostels become operational by September 2015.
- v. As proposed by Collector, Deogarh the sanctioned, boy's hostel at Durganali is allowed to be used as girl's hostel.



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- vi. The PA ITDAs should ensure that the progress of each construction work should be updated along with pictures in the online 'Works Project Monitoring System' within 15 days. All desired information pertaining to works project must be uploaded with relevant
- vii. If quality bidders are not forth coming, Collectors were advised to explore the possibility of clubbing 5 to 6 hostels together for tender process, so that bigger contractors and firms like IDCO can be entrusted the work.

Implementation of Forest Rights Act

- i. All District Collectors need to draw up an action plans for disposal of pending claims and for addressing the issues of rejected claims, as approved in the 8th SLMC meeting held on 21.06.2015 and communicated vide memo No.15506/SSD dt.03.08.2015. Districts like Mayurbhanj, Jajpur, Sambalpur, Bolangir, Deogarh, Rayagada, Korapur and Nuapada have many pending claims. These needs to be disposed of by Gram Sabha, SDLC and DLC latest by November 2015.
- ii. Detailed survey & demarcation of all plots granted under FRA should be completed by 31.03.2016 and compliances as well as monthly progress report on the matter are to be submitted to the SSD Department by 5th of each succeeding month.
- iii. Correction of RoRs and maps of the forest land vested under FRA is to be completed by March, 2016.
- iv. Regarding the claims that are rejected, the applicants need to be given an opportunity to appeal, as per the FRA Rules, and all such appeal cases should be disposed of by March 2016.
- v. There are many Forest Villages where rights have been given. The Collectors need to take necessary steps to convert these Forest villages to Revenue villages. Further a list of un-surveyed habitations (as per Census 2001) has already been communicated to the district level Nodal Officers in course of review cum orientation training on FRA held on 30.04.2014 and 02.05.2014. Identification of such habitations and its present status through field verification as well as initiation



21/8

of action as provided under Rule 2 A of the Amended Rules, 2012 and its finalization by the DLCs concerned are to be completed on priority basis.

Implementation of priority areas of State Government

Urban Education Program

- i. All Collectors were advised to widely advertise the scheme so that maximum awareness is generated among the ST&SC families willing to avail the programme. The publicity should be given through newspapers, radio and through block level and GP level offices.
- ii. Some districts have not given any advertisements, but has authorised the WEOs and HMs to collect the applications from interested candidates. This practise should be immediately stopped and as this may lead to corrupt practices. Hence applications should be collected through wide publicity.
- iii. The district level Committee should be immediately convene and finalise the list of schools to be empanelled and the annual school fees for each school.
- iv. The requirement of funds each district should be intimated to the Department August, 2015. Each district should intimate the name of empanelled schools, no. of students to be enrolled, requirement of funds towards Annual School fees, requirement of funds for uniform, books transportation, hostel building hiring charges etc.
- v. Ganjam District has been included under the programme.
- vi. The Districts namely Rayagada, Sambalpur, Nabarangpur, Kalahandi, Kandhamal, Koraput, Gajapati and Bolangir have not made any progress in implementing the scheme. These Districts should speed up the empanelment of schools and enrolment of students under the scheme during the current academic session.

100% coverage of PVTGs under housing, pension, and social security schemes

- i. The WEOs and Special Officers of Micro Projects are instructed to compile a list of left out eligible beneficiaries under housing and pension scheme. This job must be



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completed by September 2015. Such list shall be provided to the District Collector and the concerned officials of the departments like PR and W&CD Department. The list should also be sent to the ST&SC Development Department.

- ii. Collectors should ensure that all Social Security schemes including Housing, Insurance, Pension etc should be made available to all PVTG households on TOP PRIORITY
- iii. Funds are also provided to the PVTG Micro Projects for taking up Insurance and Housing projects. This activity need to be closely monitored and reviewed.
- iv. The eligible left over ST households under housing, pension and insurance should also be listed and a data base created, so that preference could be given to these families. This list should be shared with the respective line departments. The benefits of various social security schemes should be given proportionately to the ST&SC communities in the district based on their population in each district.

Development of Community Facilities & Hostels for Minorities

- i. State Govt will provide 40 nos of 100 seated hostels for minority students in minority dominated areas.
- ii. Identify the locations/ institutions, preferably higher educational institutions where these minority hostels are to be set up. The proposals should be submitted to the department by August 2015, positively.
- iii. Community-cum-Cultural Centres in villages having minimum 150 minority households should be identified and the proposals should be submitted to the department by August 2015.

CCD Priority area preparation of revised Conservation cum Development Plan for PVTGs Development Plan

- i. MoTA have asked the State Government to formulate a FIVE YEAR (2015-2020) Perspective Plan (CCD Plan) in a Convergence Mode taking in to account the felt needs of the PVTG Communities

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- ii. One-Day Consultation at Micro Project Level to be organized by SO, MP under the Chairmanship of PA, ITDA, all District level Line department officials, Micro Project staff and ITDA staff and PVTG leaders.
- iii. Collector to hold a coordination meeting with the SO Micro Project, PA, ITDA, all the BDOs under whom the Micro Project area falls and Line Department Officers before the start of the survey & plan and explain the entire purpose of the exercise.
- iv. BDOs under whose area the Micro Project falls may be instructed to cover all the activities/gaps under the existing schemes of Government.
- v. The Line Departments to help identify the gaps that exists in the habitations which fall in Micro Project areas and keep in their plan spread over 5 years to fill in the gaps.
- vi. Ensure holding the Gram Sabha and ensure that the existing gaps find place in the plan.
- vii. Collectors to hold the Project Level Committee and ensure approval of the plan.


Commissioner cum Secretary

ST&SC Development, Minorities and
Backward Classes Welfare Department